



Appendix 1

**This appendix was part of the submitted manuscript and has been peer reviewed.
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Appendix 1: Questions analysed in this paper

a. Policy Monitoring Survey

Q1	Name:
Q2	Region serviced by health service (that will be sampled by this project):
Q3	Postcode:
Q4	Date/s of survey completion
Q5	Name and role of staff member/s completing survey:
Q6	<p>Approximately how many health-related staff members do you employ?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. 0-10 2. 11-49 3. 50+ <p>Note: In some cases the Aboriginal Medical Service is part of a larger community organisation or cooperative. In that case, just include number of staff working for the health service not for other parts of the cooperative. If a stand-alone health service, include all staff not just clinic staff.</p>
Q7	<p>Is the health service located in a discrete Aboriginal or Torres Strait Islander community?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No <p><i>In most cases this will be a remote Aboriginal or Torres Strait Islander community that used to be a mission or Government settlement</i></p>
Q8	<p>What is the estimated Aboriginal and Torres Strait Islander population served by this health service?</p> <p><i>Enter number:</i> _____</p>
Q9	<p>What is the most common first language spoken by clients of this health service?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. English 2. Aboriginal English 3. An Aboriginal or Torres Strait Islander language

	4. Other
Q10	<p>Is tobacco sold in this community?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No
Q11	<p>Is alcohol banned in this community?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No
Q12	<p>In the last 12 months, has your service received funding for tobacco control programs?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No
Q13	<p>In the last 12 months, has your service used any untied funds, or funds from sources other than that allocated specifically for tobacco control, to implement tobacco control programs?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No
Q14	<p>Does your health service dispense free Nicotine Replacement Therapy (NRT) to Aboriginal and Torres Strait Islander patients? i.e. from your own health service pharmacy.</p> <p><i>Choose One</i></p> <ol style="list-style-type: none"> 1. Yes – dispense free nicotine patches only 2. Yes – dispense free nicotine patches AND other forms of NRT e.g. gum, lozenges, tablets 3. No – free NRT not dispensed by this health service 4. No medicines are dispensed by this health service
Q14 B	<p>Does your health service provide prescriptions for free Nicotine Replacement Therapy (NRT), for Aboriginal and Torres Strait Islander patients? i.e. dispensed from a pharmacy offsite, such as a private pharmacy.</p> <p><i>Choose One</i></p> <ol style="list-style-type: none"> 1. Yes – free Nicotine patches only 2. Yes – free Nicotine patches AND other forms of NRT e.g. gum, lozenges, tablets 3. No – free NRT prescriptions not provided by this health service
Q15	<p>Does your health service have staff position/s with a major focus on tobacco control?</p> <p><i>Choose One</i></p>

	<ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q16</i>
Q15 B	<p>In the last 12 months, for how long has this position been filled at your health service?</p> <p><i>Choose One</i></p> <ol style="list-style-type: none"> 1. One month or less 2. More than one month and up to six months 3. More than six months and up to one year 4. NA <p><i>If more than one position, describe how long at least one position has been filled.</i></p>
Q16	<p>In the last 12 months, how many staff members have attended any training in tobacco control, or in the provision of smoking cessation advice and support?</p> <p><i>Choose One</i></p> <ol style="list-style-type: none"> 1. Yes -- most of our health staff 2. Yes – some of our health staff 3. Yes-- one or two (very few) of our health staff 4. No – nobody within our health service have received this training → <i>skip to Q17</i>
Q16 B	<p>What type of training has been attended? <i>(Please write in response below)</i></p>
Q17	<p>Does your health service provide additional smoking cessation support for staff members? E.g. provision of free NRT or medications, quit support groups, competitions/incentives to quit smoking.</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q18</i>
Q17 B	<p>What type of additional support or incentives are provided? <i>(Please write in response below)</i></p>
Q18	<p>Stress and stressful events can act as a trigger for smoking and be a barrier to successfully quitting smoking.</p> <p>Does your health service provide services to assist clients to manage stress and stressful events? E.g. A social and emotional wellbeing service.</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q19</i>

	What type of service is provided? <i>(Please write in response below)</i>
Q19	Does your health service provide any additional services to <i>assist staff</i> to manage stress and stressful events? <i>Choose One:</i> 1. Yes 2. No → <i>skip to Q20</i>
	What type of service is provided? <i>(Please write in response below)</i>
Q20	In the last year, has your health service run any Quit programs or courses or groups or special clinics to help people quit smoking? <i>Choose One:</i> 1. Yes 2. No → <i>skip to Q26</i>
	What type of programs? <i>(Please write in response below)</i>
Q21	Which staff member ran this program/s? <i>Please select as many as apply:</i> 1. Aboriginal Health Worker 2. Tobacco Action Worker or other staff member with a major focus on tobacco control 3. Nurse 4. Doctor 5. Other health professional
Q22	In the last year, how frequently did these programs run? <i>Choose One:</i> 1. Once 2. Two to five times 3. Six or more times
Q23	Have any of these programs run in previous years? <i>Choose One:</i> 1. Yes 2. No
Q24	Have any of these these programs been evaluated? <i>Choose One:</i> 1. Yes 2. No → <i>skip to Q26</i>
	Please provide details? <i>(Please write in response below)</i>
Q26	In the last year, what type/s of quit smoking information or support has your health service provided this community?

<p>Was this information developed by your health service?</p> <p><i>Please tick the box to indicate 'yes', or leave blank to indicate 'no' for each type of information or quit smoking support.</i></p>		
Information or quit support service	Used by health service?	Locally Developed?
a. Posters in clinic		
b. Posters around the community (places other than your health service)		
c. Pamphlets/leaflets in clinic		
d. Pamphlets/leaflets given to other organisations to distribute (places other than your health service)		
e. Newsletters for patients and staff produced by this clinic		
f. Local newspaper or community magazine		
g. Local television advertisement		
h. Local radio advertisement		
i. CD/DVD		
j. Web site		
k. Social media		
l. Mobile phone messages (video, picture or text)		
m. Information days or a special health-sponsored event		
n. Displays at other community events		
Q27	<p>Have any of these resources been in an Aboriginal or Torres Strait Islander language?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes -- Local Aboriginal language 2. Yes -- Local Torres Strait Islander language 3. Yes -- Both Aboriginal and Torres Strait Islander languages 4. No -- English only 5. NA – No resources used → <i>skip to Q29</i> 	
Q28	<p>Have any of these sources of information or support been evaluated?</p> <p><i>Choose One:</i></p>	

	<ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q29</i>
	Please provide details (<i>Please write in response below</i>)
Q29	<p>In the last 12 months, has your health service run any other types of tobacco control activities not already mentioned? E.g quit incentives or competitions, social marketing.</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q30</i>
	What? (<i>Please write in response below</i>)
Q30	<p>In the last 12 months, about how often, if at all, has anyone from your health service been featured in a <u>news story</u> about smoking or quitting?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Not at all → <i>skip to Q32</i> 2. Once or twice 3. More often
Q31	<p>What media covered these news stories?</p> <p><i>Please select as many as apply:</i></p> <ol style="list-style-type: none"> 1. Mainstream Television 2. Mainstream Radio 3. Mainstream Newspaper/s 4. Aboriginal or Torres Strait Islander Television 5. Aboriginal or Torres Strait Islander Radio 6. Aboriginal or Torres Strait Islander Newspaper/s 7. Other. <i>Please Specify.</i> HP077oP
TOBACCO CONTROL POLICY	
Q32	<p>Does your workplace have a smoke-free policy or smoke-free rules?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No → <i>skip to Q36</i>
Q33	<p>What is included in the smoke-free policies at your health service?</p> <p><i>Please select as many as apply:</i></p> <ol style="list-style-type: none"> 1. No smoking indoors 2. Designated outdoor smoking area 3. No smoking indoors or outdoors within the boundary/fence

	<p>of the health service</p> <ol style="list-style-type: none"> 4. No smoking in work vehicles 5. No smoking in health service uniform 6. No smoking in work time 7. Other (What?) PO027oP 8. None of the above
Q34	<p>How has the smoke-free policy been communicated?</p> <p><i>Please select as many as apply:</i></p> <ol style="list-style-type: none"> 1. Written policy 2. Signs for patients and staff around health service 3. Information in staff meetings and/or newsletters 4. Other (what?) PO024oP 5. None of the above
Q35	<p>How many staff and clients follow all the elements of the smoke-free policy?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Almost all 2. Most 3. Some 4. Only a few
Q36	<p>In the last 12 months, has your health service participated in any committee or policy meeting with government, local council or non-government bodies where tobacco control policy was discussed?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes – regular or frequent participation 2. Yes – irregular or infrequent participation 3. No – no involvement
Q37	<p>In the last 12 months, has your health service influenced tobacco control policy (at a local, regional or national level)?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes 2. No 3. Unsure
Q38	<p>Do other Aboriginal and Torres Strait Islander organisations in your community promote smoke-free workplaces? i.e. Land Councils, Legal and Social welfare services.</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Yes -- most/all are smoke free 2. Yes -- some are smoke free 3. No -- none are smoke free

	4. NA – no other Aboriginal and Torres Strait Islander organisations in this community
Q39	<p>In the last 12 months, to what extent, if at all, has your health service prioritised tobacco control policies and programs to reduce smoking in your community?</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Not at all – not a priority at this health service 2. Just a little 3. A fair amount 4. A great deal – a top priority of this health service

b. Questions from TATS Community Survey analysed in this paper

<p><i>Ask All.</i></p> <p>Please tell me whether you strongly agree, agree, neither agree nor disagree, disagree, or strongly disagree with each of the following statements.</p> <p>Smoking should be banned everywhere at Aboriginal Medical services, both indoors and outdoors.</p> <p><i>Choose One:</i></p> <ol style="list-style-type: none"> 1. Strongly agree 2. Agree 3. Neither agree nor disagree 4. Disagree 5. Strongly disagree <p>77.NA 88.Refused 99.Don't know</p>
<i>Ask if above = 3, 4, 5, 88, 99</i>
Smoking should be banned indoors at Aboriginal Medical Services
Smoking should be banned indoors at other Aboriginal organisations
Smoking should be banned at outdoor events such as community festivals and sporting carnivals

Talking about the Smokes surveys are available at <http://www.itcproject.org/countries/australia/tats>